

## Health and Safety Policy

*IANZ is New Zealand's national authority for the accreditation of laboratories, inspection bodies, and radiology practices. It accredits laboratories in all sectors, including medical testing, dairy testing, meat testing, drinking water testing, as well as mechanical and physical testing. It also accredits inspection bodies for engineering safety, food safety, and fire protection activities, as well as Building Consent Authority accreditation. Training in support of these activities is provided through the New Zealand Quality College.*

*The Council is committed to providing and promoting a safe and healthy workplace for all staff, contractors and visitors, and to providing the information, training and supervision needed to achieve this. If any hazardous systems are identified, resources will be applied to address these (eliminate or minimise).*

### **Our objective for Health and Safety:**

*The safety of our team and others is our number one priority. IANZ is committed to ZERO harm and putting safety at the core of everything we do.*

### **To achieve this we will:**

- Support a safe and healthy workplace and enhance wellness;
- Promote the goal of achieving zero incidents causing harm, at all monthly team meetings;
- Maintain and continually improve our Health and Safety management system to ensure we comply with the latest Workplace Health and Safety regulations; continuously identifying all hazards, risks and unsafe behaviours and minimise their effect for affected staff;
- Assess and recognise the health and safety performance of employees on an on-going basis;
- At induction and thereafter, consult and actively promote participation with employees and contractors to ensure they have the training, skills, knowledge and resources to maintain a healthy and safe workplace;
- Record and report all incidents and identified risks accurately and in a timely manner, ensuring where possible, the risks are minimised or removed;
- Support the safe and early return to work of employees who have been affected by an incident;
- Annually, review and set targets for improvement and measure, appraise and report monthly on our performance;
- Ensure all staff, contractors and others, understand and remain committed to this policy by carrying out annual audits of the processes;
- Council members will make themselves aware of any risks, and view operational activities to ensure health and safety procedures are effectively implemented;
- Enlist external resources on an annual basis to audit our Health and Safety Management Systems against the ASNZS 4801: 2001 Standard.
- Ensure our staff and all others on site are aware of their Health and Safety Responsibilities through information sharing, training and supervision, attending staff meetings and utilising the incident register.
- Work with other organisations with whom we have overlapping responsibilities to ensure our activities are coordinated for the benefit of all those who might be at risk of harm as a result of our business or undertaking.



Chairman  
4 July 2018